

Paid Work Hours Log Form

For Bright Futures

For office use only

Hours received _____ Date _____

Hours entered by _____

Total hours earned to date _____

Name _____ Graduation Year _____

Student# _____ High School _____ Total Hours _____

It is the responsibility of the student to keep an accurate record of the actual hours worked. A parent/guardian cannot serve as the work contact. Only paid work hours earned beginning July 1st, 2022 will be accepted. Please do not include any volunteer hours on this form. **All work hour documentation MUST be submitted by graduation day. Any work hours submitted after graduation, even if earned prior to graduation, will not be accepted. No exceptions.**

**An attached pay stub stating the dates/times worked may be accepted in lieu of a work contact signature.*

Date	Start/End Time	Hours Worked	Work Location	Work Phone #	Signature of Work Contact*
					Print
					Sign
					Print
					Sign
					Print
					Sign
					Print
					Sign
					Print
					Sign

Please describe below what you learned from your work experience.

I agree that I have completed the above hours.

Student Signature _____
Date

Parent Signature _____
Date

High School Representative _____
Date