

Community Service Hours Log Form

For office use only

Hours received _____ Date _____

Hours entered by _____

Total hours earned to date _____

Student Name _____ **Graduation Date** _____

District Student Number _____ **High School** _____

The student must submit a proposal to the Community Service Contact at the school site before beginning any project. It is the responsibility of the student to keep the actual record of the hours of service performed. A parent/guardian cannot represent as a service agency. All community service hour documentation MUST be submitted by the school's graduation date. Any community service hours submitted after the graduation date even if earned prior to graduation will not be accepted.

Date	Start/End Time of Activity	Hours Logged	Community Service Location	Service Agency Phone #	*Signature of Service Agency Contact
					Print/Sign
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Please describe below what you have learned from your community service experience.

I agree that I have performed the above hours.

Total Hours

Student Signature

Date

Parent Signature

Date

High School Community Service Contact Signature

Date