



Dear Parents and Students,

The Hillsborough County Public School District is proud to offer Advanced Placement (AP) exams at no cost to students, year after year. However, students can still acquire additional fees for AP testing that are not covered by the district. If a student does not show up for their scheduled AP exam they will be charged a \$15 unused exam fee. Occasionally, circumstances make it necessary for students to test late. Only students affected by the circumstances listed in the table below may test late. Please refer to the chart for the additional fees that may be incurred for late testing. A student must have met all financial obligations to the school before being given a diploma.

| <i>Fee Type</i> | <i>Fee Cost</i> | <i>Fee Description</i> | |
|------------------|-----------------|--|--|
| Unused Exam Fee | \$15.00 | Students who did not take an AP exam that was ordered for them by their school. | |
| Late Testing Fee | \$45.00 | Students who are late testing for circumstances not approved by College Board. | |
| | | <i>No Additional Fee Incurred</i> | <i>Additional Fee Incurred: \$45 per exam</i> |
| | | Conflict with state-, province-, or nationally-mandated tests Disabilities accommodation issue Emergency: bomb scare or fire alarm Emergency: serious injury, illness, or family tragedy Language lab scheduling conflict Religious holiday/observance School closing: election, national holiday, or natural disaster Strike/labor conflict Three or more AP Exams on same date Two AP Exams on same date and time | Academic contest/event* Athletic contest/event* Conflict with non-AP and non-IB exam Family commitment Ordering error* Other school event* School closing (local decision, non-emergency)* |
| | | * HCPS will cover the fee if the circumstance was created by the district | |

*Students who are testing during a morning session (8am) will need to find alternate methods of transportation to school. Students **MUST** arrive to school at 7:30am and use the east side doors by the gym to enter the building. If students ride a bus, they **MUST** make prior arrangements as the **busses WILL NOT be here by 7:30am.**

*Students who are testing during an afternoon session (12PM) will need to find alternate methods of transportation home, as well as different arrangements with their work schedules. **Students WILL NOT be released early from the testing room to catch the bus, or to attend work.** The testing window is scheduled to be from **12pm-4pm.**

For more information, please visit: <http://www.collegeboard.org/student/testing/ap/about.html>